

15CI0402
IT ENGINEER (TELECOMMUNICATIONS)
SUPPLEMENTAL QUESTIONNAIRE

This Supplemental Questionnaire will be used, along with the City/County Application and any other attachments, to determine if you meet the minimum qualifications. If more than five (5) qualified applications are received, the Questionnaire will be scored, and the score will be used to rank the qualified applicants on the eligible register and tied scores will not be broken. If there are five or less qualified applicants, they will be considered equally qualified and placed on the register in alphabetical order. **While you must list your entire work history on the application form, you must restate the requested information in the format requested in the Supplemental Questionnaire to receive proper credit. Also, any employer/organization (paid or volunteer) listed on the Supplemental Questionnaire must be listed on the application form.** You may attach one (1) additional sheet as needed to respond in detail to each question. Please provide the school/employer and dates of attendance/employment for each question. This Supplemental Questionnaire must be completed and returned with your City/County Application to the Montgomery City-County Personnel Department **until needs are met.**

NAME: (Print)

STREET ADDRESS:

CITY:

STATE:

ZIP CODE:

TELEPHONE NUMBERS:

HOME:

CELL:

Your Agreement: (Read)

By submission of this supplemental questionnaire to the application form, I hereby certify that all information on this supplemental questionnaire and any attached sheets are accurate and complete to the best of my knowledge and belief.

1) Describe your experience in installing and configuring various systems, components and devices such as VoIP Systems, LAN/WAN components, software, operating systems communications lines, Trunking, and the network protocols involved. Include in your response any experience with diagnostic tools (hardware and software), mobile communication devices, blueprints, schematics, and instruction manuals.

Name of Employer:

Dates of employment: From(Month/Year) To (Month/Year)

2) Describe your experience in the management and integration of Linux based voice communications and unified messaging systems to include software and hardware. Include in your response your experience using project analysis tools, software and system utilities and diagnostic tools, and/or testing products.

Name of Employer:

Dates of employment: From(Month/Year) To (Month/Year)

3) Describe your experience in analyzing and resolving technology problems involving software and hardware systems and devices. Include in your response any experience with error messaging, communications devices, system utilities, application manuals and/or operating system reference logs, manuals, and technical web sites.

Name of Employer:

Dates of employment: From(Month/Year) To (Month/Year)

IT ENGINEER (TELECOMMUNICATIONS)
SUPPLEMENTAL QUESTIONNAIRE

PAGE 3 OF 3

4) Describe your experience in performing IT-related administrative duties. Include in your response any experience in IT administrative tasks such as tracking inventorying, evaluating software and hardware systems or upgrades, working with vendors, and/or developing system specifications.

Name of Employer:

Dates of employment: From(Month/Year) To (Month/Year)

5) Describe your experience in performing Team Leader functions. Include in your response your specific lead responsibilities (assigning daily tasks, tracking timelines, managing projects and personnel) including the number and level of IT employees you have led.

Name of Employer:

Dates of employment: From(Month/Year) To (Month/Year)

6) Describe your experience in providing IT Technology training and/or assistance to end-users or inter-departmental personnel. Include in your response any experience in conducting instructor-led training in a lab or class room type setting and/or providing demonstrations or presentations of software and/or hardware systems.

Name of Employer:

Dates of employment: From(Month/Year) To (Month/Year)